

Familiarization Programmes of Independent Director

Preamble

In terms of Regulation 25(7) of the SEBI (LODR) regulations, 2015, the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the Industry in which the Company operates, business model of the Company, etc., through various programmes.

Purpose

The Familiarization Programmes are designed to provide insights about the Company to familiarize the Independent Directors with the Company's business that would facilitate their active participation in managing the company.

Initiatives taken to update the Directors

- The Programme shall periodically conduct sessions to familiarize the Independent Directors with the strategy, operations and functions of the Company.
- It also aims at familiarizing the Independent directors with their roles, rights and responsibilities.
- The Independent Directors are given an opportunity to visit the Company's manufacturing facility to understand the working and also know about the initiatives taken on quality, safety and CSR.
- The Company also conducts Familiarization Sessions for new Independent Directors inducted in the Board of Directors.
- The new Independent Directors are given an opportunity to interact with the Chairperson, MD, and CFO of the Company to understand the working of the Company.

Details of attendance of Independent Directors in Familiarization sessions are as follows:

S. No	Name of Independent Director	During the Year		Cumulative	
		No. of programmes attended	Duration (in hrs.)	No. of programmes attended	Duration (in hrs.)
1	Mrs. Preeti Saxena	1	1 hr.	4	4 hrs.
2	Mrs. Pankila*	1	1 hr.	1	1 hr.
3	Ms. Shweta Gautam*	1	1 hr.	1	1 hr.
4	Mr. Raman Ohri**	1	1 hr.	6	6.5 hrs.
5	Mr. Surendra Kumar Gupta**	1	1 hr.	6	6.5 hrs.

*Mrs. Pankila and Ms. Shweta Gautam were appointed as an Independent Non- Executive Director w.e.f. 31.08.2024.

**Mr. Ram Ohri and Mr. Surendra Kumar Gupta were ceased as an Independent Non- Executive Director w.e.f. 29.09.2024 due to completion of their tenures.